



**ADOBE INDESIGN
TOOLS**



Selection tool:

The Selection tool lets you select text and graphics frames. It also allows you to work with an object using its bounding box.



Direct Selection tool:

The Direct Selection tool lets you select the contents of a frame, such as a placed graphic, or work directly with edit able objects, such as paths, rectangles, or type that has been converted to a text outline.



Pen tool:

The Pen tool is the most flexible among the standard drawing tools. It creates a series of bezier-splines. As long as you simply click-and-release, InDesign creates straight lines.



Add Anchor Point tool:

The Add Anchor Point tool allows you to add a point, which is a simple way to change a path. This helps you turn one shape into another.



Delete Anchor Point tool:

The Delete Anchor Point tool allows you to delete points from a path without causing a break in the path.



Convert Anchor Point tool:

The Convert Direction Point tool allows you to change the control handles around an anchor point. This changes the shape of the segments controlled by that anchor point.



Type tool:

The Type tool is used to create text frames. These frames are where you type text; the frames are also re sizable and moveable.



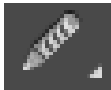
Type on a Path tool:

The Type on a Path tool is used to type on an object's path.



Pencil tool:

The Pencil tool is used to draw open and closed paths as if you were drawing with a pencil on paper. It is most useful for fast sketching or creating a hand-drawn look.



Smooth tool:

The Pencil tool is used to draw open and closed paths as if you were drawing with a pencil on paper. It is most useful for fast sketching or creating a hand-drawn look.



Erase tool:

The Erase tool removes existing paths or stroke. You can use the Erase tool on paths, but not on text.



Line tool:

The Line tool creates straight lines.



Rectangle Frame tool:

The Rectangle Frame tool creates rectangle frames into which you place images.



Ellipse Frame tool:

The Ellipse Frame tool creates ellipse frames into which you place images.



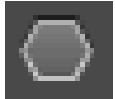
Polygon Frame tool:

The Polygon Frame tool creates polygon frames into which you place images.



Rectangle tool:

The Rectangle tool creates rectangle shapes that can hold text or be filled with color.



Polygon tool:

The Polygon tool creates polygon shapes that can hold text or be filled with color.



Ellipse tool:

The Ellipse tool creates ellipse shapes that can hold text or be filled with color.



Rotate tool:

The Rotate tool changes the orientation, or angle, of the object on the page.



Free Transform tool:

The Free Transform tool provides a way to perform any transformation, such as rotating and scaling.



Eyedropper tool:

The Eyedropper tool can copy the character, paragraph, fill, and stroke attributes, and then apply those attributes to other type or objects.



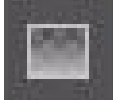
Gradient tool:

The Gradient tool lets you change the direction of a gradient, its beginning point and endpoint, and apply a gradient across multiple objects.



Hand tool:

The Hand tool allows you to move around within the area of the document.



Gradient Feather tool:

The Gradient Feather tool allows you to fade an object into the background.



Note tool:

The Note tool allows you to take notes on the items displayed on the page for future reference.



Zoom tool:

The Zoom tool allows you to magnify or reduce the display of any area in your document window.